

 TEXAS Health and Human Services Texas Department of State Health Services		
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	Approval Authority (<i>title</i>)	Pharmacist-In-Charge
DSHS Class D Pharmacy Procedure for Drug Destruction	Signed by Tracey Bronnenberg, RPh	

1.0 Purpose

This document will provide instruction on the proper method for dangerous drug disposal in the DSHS Class D pharmacies located in the 8 Health Service Regions of Texas as well as the medication storage areas in the field offices.

*For expired or unusable **vaccines** or biologicals, please continue to follow the return procedures dictated by the Immunizations Branch.*

2.0 Policy

The 8 Class D-licensed pharmacies must follow Texas State Board of Pharmacy rules on dangerous drug disposal.

3.0 Definitions

- Dangerous Drug: any drug that bears the legend “Caution: federal law prohibits dispensing without prescription” or “Rx only” or another legend that complies with federal law.
- TSBP: Texas State Board of Pharmacy—the regulating board of pharmacies and pharmacists in Texas

4.0 References

- <http://www.pharmacy.texas.gov/rules/> Texas Administrative Code, Title 22, Part 15, Chapter 303, Rule §303.1
- Code of Federal Regulations Title 21, Part 211, Section 204

5.0 Persons Affected

The information presented in this document applies to the supportive personnel in the Class D-licensed pharmacies.

6.0 Responsibilities

The Pharmacist-In-Charge for the Class D Pharmacies is responsible for ensuring the pharmacy is in compliance with the rules set out by the TSBP.

7.0 Procedure

Medications to be disposed, whether due to expiration or change in patient therapy, must be quarantined from other drugs in a box or other container marked: **“Quarantine: Do Not Use”**. These drugs shall be inventoried and this inventory must be verified by the DSHS pharmacist prior to disposal.

1. Separate drugs for disposal from regular inventory and place into Quarantine area.
2. Complete the attached form “Medication Return for Disposal or Redistribution”.
3. Make 2 copies.
 - a. The first copy will stay with the program head associated with that medication and will be kept for 2 years from the date of transfer. This must be available for inspection if requested.
 - b. The second copy must be kept with the drugs that are being disposed (eg in a plastic bag with the meds).
4. Per TSBP rules, medications for disposal must have their inventory verified by the pharmacist prior to destruction. Therefore, medications for disposal must be:
 - a. (If you are at a DSHS Class D Pharmacy located at one of the 8 Health Service Region Headquarters) Held in the quarantine area until picked up by the DSHS pharmacist on his/her quarterly visits **OR**
 - b. (If you are at a DSHS Field Office) transferred to your HSR HQ, where the DSHS pharmacist will pick them up on his/her quarterly visits **OR**
 - c. Shipped to the DSHS Pharmacy Branch (with inventory list enclosed) for destruction.

i. Address: DSHS Pharmacy Warehouse
Attn: Pharmacy Branch
1100 W. 49th Street
Austin, TX 78756

The “Medication Return for Disposal or Redistribution” form must be enclosed with all drugs returned for destruction or redistribution.

5. Follow ITEAMS procedures to
 - a. Indicate that the items are wasted/expired on the web portal OR
 - b. Indicate that the in date items have been “Returned to DSHS Central Pharmacy” on the Provider C-33 form.
6. Notify Pharmacy Branch of returns
 - a. Send an email to Pharmacy Branch: ITEAMS.PharmacyHelpdesk@dshs.texas.gov

8.0 Revision History

Date	Action	Section
5/25/15	New version	
06/20/17	Revised	